



YOUR SHARES: MATCHED

Equiniti How-to Guide



Access your Equiniti account

To be part of Your Shares: Matched you'll need to register via the Equiniti Portal.

Existing account holders

If you have an existing Equiniti share account, you can easily log in and access your account.

From a Rolls-Royce device:

Simply access via Single Sign On (SSO) [here](#).

From your personal device:

Click [here](#) to log in.

If SSO isn't available for you, or you're logging on from a personal device, you'll need your Equiniti account number. You can find this on your share plan welcome letter/email and all share plan communications from Equiniti.

New users

You'll need to register by clicking the 'Register' button on the right hand side of the page. Once registration is complete, you'll be able to use the Single Sign On (SSO) method to access your account in future from a Rolls-Royce device.

For a detailed registration guide go to the 'Resources' section of [Your Shares: Hub](#).



[Settings](#)

[Home](#) [Help centre](#)

 Login

Please enter your employee details below.

Company name

Rolls-Royce

Surname

Equiniti account number:

Date of birth

Day:

Month:

Year:

Share account password

[Forgotten your password?](#)

Login

New to Equiniti?

[Register here](#)

 Help centre

Don't have your Equiniti account number?

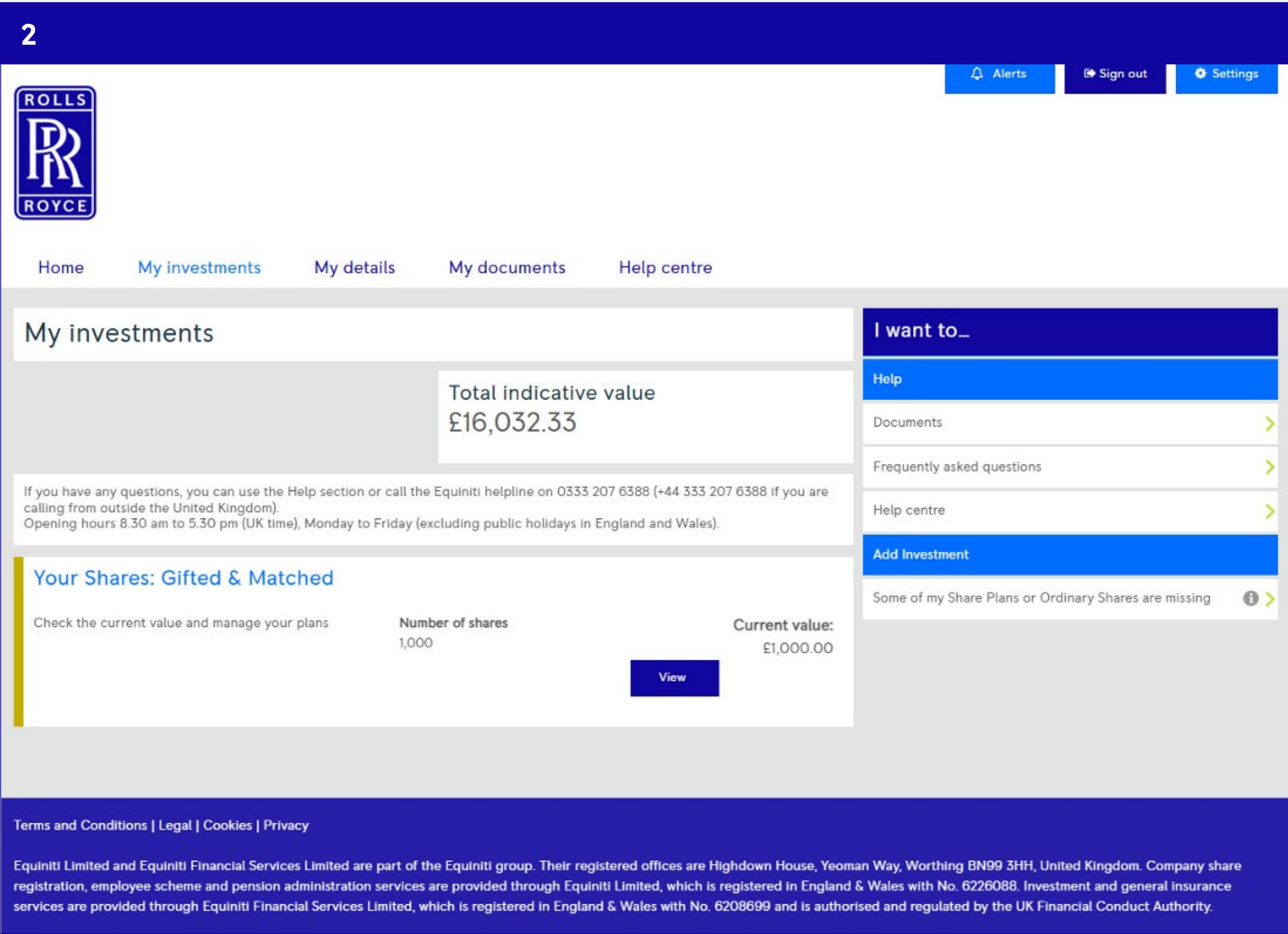
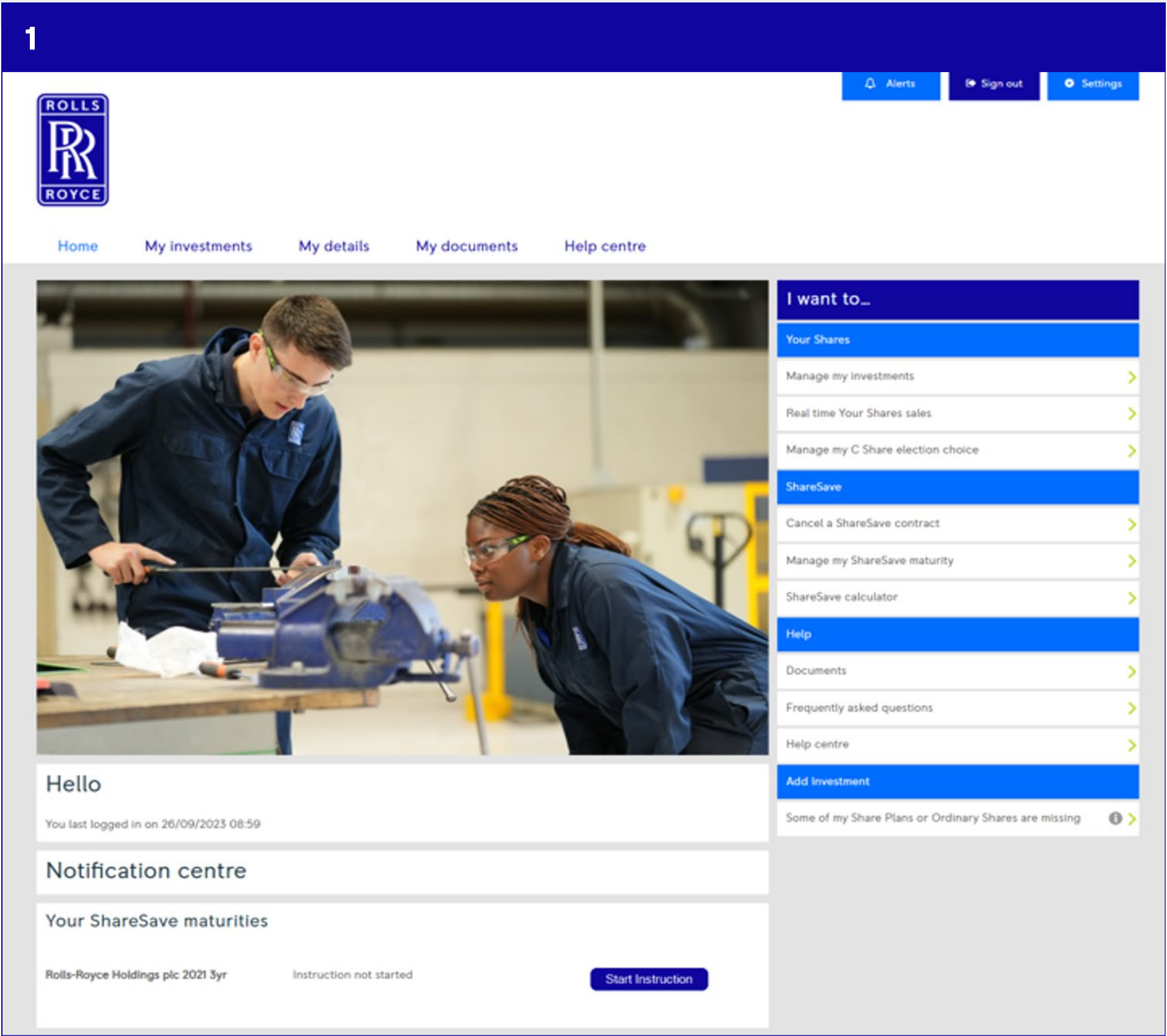
Your account number will be on all previous correspondence from Equiniti. If you can't find it, please contact us via the [Help centre](#).

[Terms and Conditions](#) | [Legal](#) | [Cookies](#) | [Privacy](#)

Equiniti Limited and Equiniti Financial Services Limited are part of the Equiniti group. Their registered offices are Aspect House, Spencer Road, Lancing, West Sussex BN99 6DA. Company share registration, employee scheme and pension administration services are provided through Equiniti Limited, which is registered in England & Wales with No. 6226088. Investment and general insurance services are provided through Equiniti Financial Services Limited, which is registered in England & Wales with No. 6208699 and is authorised and regulated by the UK Financial Conduct Authority.

Navigate to ‘Your Shares: Matched’

Once you’ve logged into your account you’ll reach the Home Page. To access ‘Your Shares’ navigate initially to ‘My Investments’, and from there to ‘Your Shares: Gifted and Matched’.



Add your e-mail address

To ensure that Equiniti can contact you, make sure you add a personal e-mail address.

A pop-up box will appear when you first click on 'Your Shares: Gifted and Matched' where you can do this.

Data Updates



 We've noticed that you haven't provided a personal email address for your account. Please update your data.

Why is it important to provide a personal email address?

Providing an additional email address will protect you from missing notifications from us relating to your account and investments if you cannot access your work email, for example if you leave your workplace or have a period of absence.

Skip for now

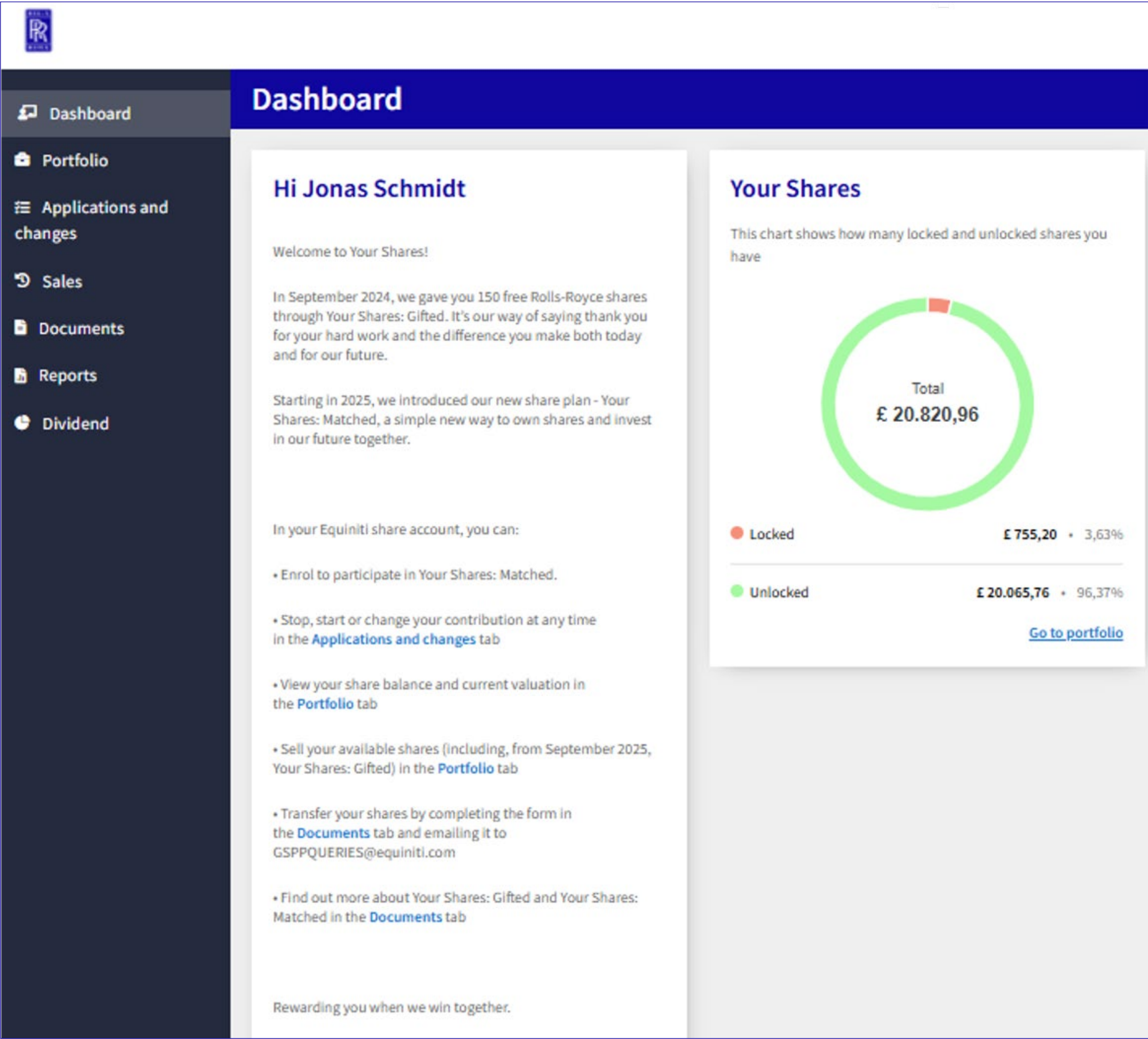
Add email

Your Shares Dashboard

Once you’ve added your e-mail address you can navigate to the Your Shares ‘**Dashboard**’. This screen shows a high level view of how many locked and unlocked shares that you have, and the estimated value.

From this page you can navigate to:

- The ‘**Portfolio**’ tab to view your share balances and how much your shares are currently worth. You can also sell any available shares from here
- The ‘**Applications and Changes**’ tab, to stop, start or change your monthly investment, as well as view your historical purchases
- The ‘**Sales**’ tab to view in progress or completed sales transactions
- The ‘**Documents**’ tab to view the documents that govern the plan – including the Privacy Notice, the Plan Rules, the Trust Deed, the Global Appendix and the Purchase Agreement
- The ‘**Dividend**’ tab to view any dividends that you’ve been issued



Your Shares Portfolio Screen

The Portfolio screen provides a helpful overview of all of your shares. To help you understand each of the categories we've provided a summary below:

- Your Shares: Gifted = locked shares from 2024 Gifted award (this will be visible only to those who received the award in September 2024)
- Your Shares: Linked Investment Shares = Investment Shares purchased under Your Shares: Matched, which are linked to locked Matching Shares. If these Investment Shares are sold before the Matching Shares unlock, those Matching Shares will normally lapse.
- Your Shares: Matched = locked Matching Shares.
- Your Shares: Unlocked = all shares which may be sold or transferred without causing a lapse of Matching Shares, i.e.
 - Investment Shares purchased under Your Shares: Matched, which are not linked to Matching Share awards (i.e. Investment Shares purchased using contributions above GBP 50 in any month)
 - Investment Shares purchased under Your Shares: Matched which were linked to Matching Share awards, but the Matching Share awards are now unlocked
 - Unlocked Matching Shares
 - Dividend Shares

Portfolio Print				
Position	Unlocked	Unlocking Date	Locked	Value (GBP)
Your Shares: Linked Investment Shares	84	17-04-2025	0	£ 634,36
Your Shares: Matched	207	17-04-2025	0	£ 1,563,26
Your Shares: Gifted	0	14-04-2025	100	£ 0,00
Your Shares: Unlocked	2,366	17-04-2025	0	£ 17,868,03
	2,657		100	£ 20,065,66
Request sale of shares				

Apply to be part of the Plan or to stop or change your contribution

From the ‘Dashboard’ page, go to ‘Applications and Changes’. Here you can apply to participate in Your Shares: Matched, or if you’re already participating you can stop or change your monthly investment, by clicking ‘Submit Request’.



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Applications and changes

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Rolls Royce - BAT client ord shares

 £ 7,55

Last updated 02-04-2025 09:49 AM

Jonas Schmidt

Your Shares: Matched – applications and changes

Apply or change your monthly investment

History

Here you can apply to be part of Your Shares: Matched, or if you are already participating you can change or stop your monthly contribution. Simply add (or change) the value of the amount you want to invest each month and press ‘submit’. So long as you do this by the monthly deadline shown below, the deduction will be taken from your pay in the following month. If you are not paid on a monthly basis the deduction will be spread across your pay cycle frequency.

Applications and changes

 Search by keywords

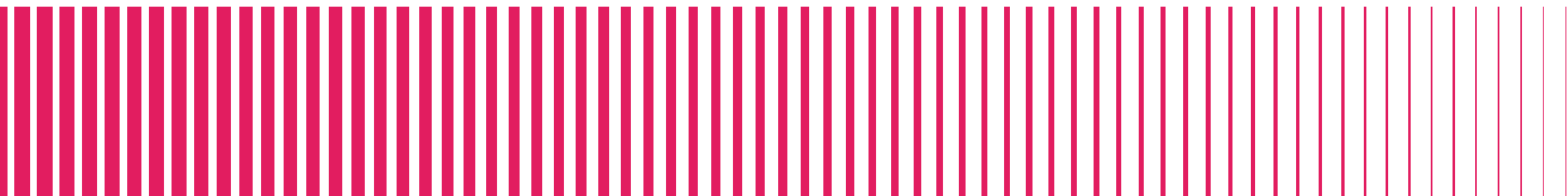
	Enrolment	Monthly investment	Start date	Changes deadline
Submit Request	Rolls Royce Rolls Royce - BAT client_PLAN1	A\$ 150,00	11-02-2025	31-12-2025

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Apply to be part of the Plan or to stop or change your contribution

You'll be then be taken to the below screen, where you simply decide how much you wish to invest within the monthly investment range, add this into the empty box, and click 'Submit Request'. If you wish to stop your investment you'll need to enter '0' and then 'Submit Request'.



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Rolls Royce

Rolls Royce

Please read below:

You confirm that you are registering to participate in the Rolls-Royce Global Employee Share Purchase Plan ("Plan"), otherwise known as 'Your Shares: Matched'. By registering to participate in the Plan you agree you have read, understood and agree to the bound by:

- the rules of the Plan (including the relevant schedules), together with the trust deed under which your Plan Shares are safely held
- the terms set out in the Share Purchase Agreement
- The Global Appendix (including any special terms and conditions for your country set out in Part B)

Clearance to Deal

If you are on the Clearance Required List and you wish to participate in Your Shares: Matched, you must obtain clearance to stop, start or change your contribution before giving an instruction. You can submit a clearance to deal request through the Insidertrack app or web portal, choosing the relevant option relating to Your Shares: Matched. During a closed period (at least 30 days prior to the release of our full-year and half-year financial results) members of both the Clearance Required and Closed Period Lists are prohibited from making an investment decision in Rolls-Royce, therefore you will not be able make any changes during this time.

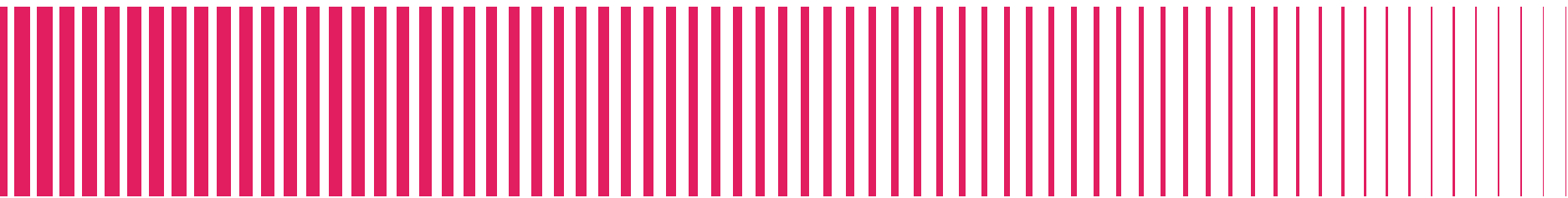
If you are unsure whether you need to seek clearance to deal or have questions regarding closed period restrictions, please check with the Governance Team at governanceteam@rolls-royce.com.

If you wish to stop contributing, please enter a Monthly Investment Amount of 0.

Application	Minimum and maximum monthly investment	Monthly investment	Submit Request
Australian Dollar	A\$ 10,00 - A\$ 150,00	A\$ 150,00	

Back

Submit Request



View your historical monthly purchases

If you wish to view historical purchases and matching shares, to go ‘Applications and Changes’, and then ‘History’. Here you’ll see:

- Your monthly investment in local currency
 - The equivalent value in GBP
 - The date on which your shares were purchased
- The purchase price
 - The number of shares purchased
 - The number of matching shares awarded
- Any residual balance which was carried forward to the following months purchase

Rolls Royce - BAT client ord shares

£ 7,55

Last updated 02-04-2025 09:49 AM

Jonas Schmidt

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Your Shares: Matched – applications and changes

Apply or change your monthly investment

History

Here you can see details of historic applications and changes. Select the 'Apply or change your monthly investment' tab to view details of current open applications and changes.

Historical Purchases

Application	Monthly investment	Purchase Date	Contribution	Total available for purchase	Number of shares purchased	Number of shares matched	Purchase Price	Purchase amount	Carried Forward Residue	Total number of shares
Rolls Royce - BAT client_PLAN1 US17689 17664 17Apr25	A\$ 30,00	17-04-2025	A\$ 30,00	£ 15,96	122	122	£ 0,13	£ 15,86	£ 0,10	244
Rolls Royce - BAT client_PLAN1										
Rolls Royce - BAT client_PLAN1 subscription - NEW	£ 12,86	16-04-2025	-	£ 12,86	12	-	£ 1,00	£ 12,00	£ 0,86	12
Rolls Royce - BAT client_PLAN1										
Rolls Royce - BAT client_PLAN1 16Apr25 residue take 2	A\$ 13,00	16-04-2025	A\$ 13,00	£ 20,47	314	157	£ 0,13	£ 40,82	-	314
Rolls Royce - BAT client_PLAN1										
Rolls Royce - BAT client_PLAN1 16Apr25 residue	A\$ 17,00	16-04-2025	A\$ 17,00	£ 0,46	6	3	£ 0,13	£ 0,78	-	6
Rolls Royce - BAT client_PLAN1										
Rolls Royce - BAT client_PLAN1 US17689 & 17664	A\$ 100,00	15-04-2025	A\$ 100,00	-	300	100	£ 0,50	£ 150,00	-	300
Rolls Royce - BAT client_PLAN1										
Rolls Royce - BAT client_PLAN1 free shares for user 069	100	-	-	-	-	-	-	-	-	-
Rolls Royce - BAT client_PLAN1										
Rolls Royce - BAT client_PLAN1 free shares portal 14Apr25	100	-	-	-	-	-	-	-	-	-
Rolls Royce - BAT client_PLAN1										
Rolls Royce - Test Screenshots	A\$ 150,00	-	-	-	-	-	-	-	-	-
Rolls Royce - BAT client_PLAN1										
Rolls Royce - BAT client_PLAN1 currency converter	A\$ 100,00	29-01-2025	A\$ 100,00	-	20	10	£ 0,50	£ 10,00	-	20
Rolls Royce - BAT client_PLAN1										
Rolls Royce - BAT client_PLAN1 US16253 opt out of grant	A\$ 25,00	22-01-2025	A\$ 25,00	-	100	50	£ 0,50	£ 50,00	-	100
Rolls Royce - BAT client_PLAN1										

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Sell your shares: Step 1

From the Dashboard screen, click ‘Portfolio’ and select ‘Request sale of shares’. You’ll be taken to the ‘Transaction request’ screen, where you’ll be asked to confirm the number of shares that you wish to sell.

You can either sell all shares available (which may lead to the lapse of any linked matching shares), or you can enter a number of shares yourself. If the number of shares that you request to sell will lead to the lapse of any linked matching shares, the ‘warning’ wording shown in amber will appear. To check how many shares you can sell without leading to the lapse of any matching shares, navigate to the ‘Portfolio’ screen and look at the number of shares in the ‘Your Shares: Unlocked’ section.

Once you’ve decided on the number of shares to sell, add this to the box and click ‘Place order’

Please note that you do not need to enter any bank details because all transfers of any funds are handled via SAFE.

Transaction request



Your Shares: Unlocked

Shares available: 471

Select a share sale and confirm your instruction. If you instead wish to transfer shares out of the Plan and hold them in an account with a bank or broker, please complete a Share Transfer Form (available within the Documents section). The shares available may include shares which, if sold or transferred, would cause a lapse. The maximum number of shares that you may sell without any lapse of Matching Shares is shown on your Portfolio page under "Your Shares: Unlocked". Please review your Plan documents for further details.

Order type

Sale of shares

Scenario

Sale

When to transact your shares

Immediate

Warning – the sale of Investment Shares linked to unlocked Matching Shares will normally lead to those Matching Shares lapsing. The maximum number of shares that you may sell without any lapse of Matching Shares is shown on your Portfolio page under "Your Shares: Unlocked".

Quantity

☒ All available (471)



Authority to Deal and Acceptance of T&Cs

If you're an Insider on Rolls-Royce's Restricted or Closed list, you'll need to make sure you seek permission to deal via Insidertrack. You won't receive permission to deal if we're in a closed period and/or when you're in possession of inside information. You will be notified by the Governance Team if this applies to you. Please see the Rolls-Royce Inside Information and Share Dealing Policy on ourcode.rolls-royce.com and the Governance Team page on Engine Room for more information. If you are in any doubt please contact GovernanceTeam@rolls-royce.com

☐ Click here to accept the Terms and Conditions. The Terms and Conditions relating to the sale of shares may be viewed on your Documents page.

Cancel

Place order

Sell your shares: Step 2 – Confirm your instruction

Once you’ve clicked ‘Place Order’ you’ll be asked to confirm your instruction.
During UK market hours, so long as your instruction is confirmed within the time shown, the price displayed on the screen will be guaranteed.



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Instruction Confirmation

Instruction Confirmation

Quote valid for: 13 seconds

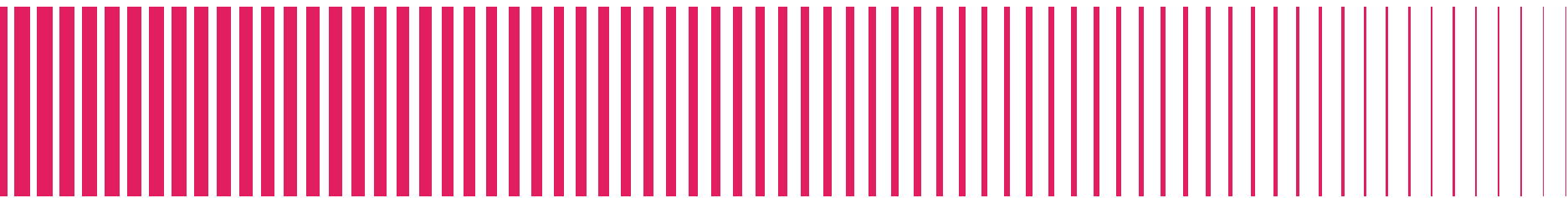
Please check your order details and confirm if they are correct.

Status	Calculation of order amount
Plan	Rolls Royce - BAT client_PLAN1
Chosen shares	Your Shares: Unlocked (2.366)
	Your Shares: Linked Investment Shares (82)
	Your Shares: Matched (207)
Stock Market	London Stock Exchange
Share price	£ 0,697602
Ordered	2.655 
Gross amount	£ 1.852,13
Sales fee	£ 25,00
Exp. order amount	£ 1.827,13

Cancel

Requote

Confirm



For additional support...

And that’s it – you’re all set.

This how-to guide should cover everything you need.
If you have any questions or need further support,
contact Equiniti via the Help Centre.

You’ll find Equiniti’s contact information on Your Shares Hub:
shareplans.rolls-royce.com

Remember to bookmark this guide for future reference.

